

**BELMOND AREA ARTS COUNCIL**

**RENTAL AGREEMENT**

Date of Activity \_\_\_\_\_ Date of Application \_\_\_\_\_

Approx. # Attending \_\_\_\_\_ Age Range of Attending \_\_\_\_\_

Starting Time \_\_\_\_\_ Ending Time \_\_\_\_\_

Contact Person \_\_\_\_\_ Name of Group \_\_\_\_\_

Phone/Cell(Daytime) \_\_\_\_\_ Other Phone \_\_\_\_\_

Address \_\_\_\_\_

The undersigned hereby make the application to use (select item(s)) \_\_\_\_\_ Barn; \_\_\_\_\_ Art Center for the above listed date and times and hereby makes a payment of a rental fee of 100.00 AND a damage/cleanup deposit of \$100.00. The checks will be made payable to Belmond Area Arts Council (BAAC), the damage deposit check will be held until after the event and returned upon inspection of the facilities. If you need to cancel for any reason, please do so 2 weeks prior to your reserved time. The following rules and regulations also apply to the use of the facilities:

- There is NO smoking inside any of the buildings.
- Fireworks shall NOT be permitted on the premises at any time without proper permit and written permission from the BAAC contact.
- Serving beer and wine are allowed, if the person is of legal drinking age. There are no sales of alcohol permitted at any time.
- All garbage and debris must be cleaned up and removed from the premises. Flooring of all rental buildings being used will be properly cleaned.
- Failure to comply with any or all these conditions will result in forfeiture of the deposit fee. The undersigned also agrees to be responsible for any damages over and above the deposit fee.
- Please return this agreement with the proper payment within 10 days of receiving the agreement. A copy is included for your records.

Signature of Applicant: \_\_\_\_\_

Representative of BAAC: Pam Trausch 515-408-1404 Please mail applications & checks to:

Belmond Area Arts Council or BAAC to PO Box 182 Belmond, IA 50421.